

# DENTON PARISH COUNCIL

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Minutes of the **Ordinary Meeting of Denton Parish Council** held in the Village Hall, Vicarage Lane, Denton on **Wednesday 9<sup>th</sup> October 2024** at **7.30pm**.

**Present:** Cllr P Cammack (Chair), Cllr A Addison, Cllr L Ferrant, Cllr L Gibson, Cllr P Manley and Cllr D Penn

**In attendance:** Mrs. S Wong (Clerk) Unitary Councillor Andrew Grant, Alan Jukes and 0 Parishioners

Item No	
364/2024	<b>Public Session – Parishioners Points</b> Alan Jukes from Denton Village Hall was in attendance. Between the Football Club and Village Hall Committee they raised over £5000 at recent Dent fest event in the village. From these funds they would like to donate £250 to the PC's Play Area refurbishment fund. They would also like to purchase and install a Basketball at the lower playground. <b>Action:</b> Alan to investigate if any permission is needed from the church to install the basketball net onto the wall?
365/2024	<b>Record Attendance and receive apologies of absence</b> Apologies were received and accepted from Cllr K Hewitson and Cllr S Holden.
366/2024	<b>Invite Declarations of Interest in respect of items on the agenda</b> No Declarations of interest were received.
367/2024	<b>To receive and approve for signature the minutes of the Ordinary Meeting of the Parish Council held on the 11<sup>th</sup> September 2024</b> It was <b>Resolved</b> the Minutes of the Ordinary Meeting of the Parish Council held on the 11 <sup>th</sup> September 2024 having been previously circulated, were approved as a true record of the meeting and signed by the Chair Cllr P Cammack.
368/2024	<b>Receive Reports from West Northamptonshire Councillors</b> Unitary Councillors Andrew Grant was in attendance. Andrew gave an update report on matters relating to West Northants Council, it was noted that before the heavy rainfall and local flooding that over 20,000 drains has been cleaned and cleared by WNC which definitely had a preventive impact during the heavy rains and prevented more floods from taking place.
369/2024	<b>Receive any Police updates from Cllr L Gibson</b> Cllr L Gibson gave a quick update on matters relating to the police. The Police Beat Bus visited the village today, Lester popped in to see PSCO Matt Taylor. Unfortunately, no one from Denton has ever visited the Beat Bus when it is visiting the village. The PC does share the Beat Bus schedule on the PC website and the Village Facebook Page to help promote it to no avail. The bus will return to Denton in approx. 12 weeks' time. It was noted that the Beat Bus does support a local knife amnesty and carries a bin on board to accept donated knives.  Recent crime figures for Denton for August and September. There were 0 reported crimes in August and a couple of cars were reported broken into in September.
370/2024	<b>Parish Council Vacancies – Discuss any applications and co-option on to the Parish Council and appointment of Lengthsman</b> The Clerk has received no recent expressions of interest in the current Councillor vacancy at the Council or for the position of Lengthsman <b>Action:</b> Clerk will continue to re advertise the position on the website and social media.

371/2024	<p><b>Appointment of Michael Brown as Voluntary Parish Foot Path Warden</b> The Clerk is currently waiting for Michael Brown to sign and return documents relating to the appointment of the voluntary Parish Foot Path Warden.</p>
372/2024	<p><b>Discuss any Correspondence</b> The Clerk received correspondence from a couple of parishioners regarding the increased costs of school transport for school children going to Wollaston School by the school bus and asked for any assistance with regards to the increased costs? This was passed onto Unitary Councillor Stephen Clarke who took this request on and has taken this up with West Northants Council.</p>
373/2024	<p><b>Village Services – Receive reports from Working Groups</b></p> <p><b>a. Receive any updates on the play area / refurbishment project Cllrs K Hewitson &amp; L Ferrant and Agree to re-imburse the refreshment costs of £24 for the village tidy</b> Cllr L Ferrant organised a village tidy up of the play area and equipment and village pathways on Saturday 14<sup>th</sup> September. The event was a huge success and a lot was achieved.</p> <p>The annual health and safety report was discussed, advisories on it will take place in the winter when repairs can take place, especially on the Monkeys bars. The swings currently remain out of action.</p> <p>We should be notified after the October Government Budget announcement, if we have been successful with our Community Ownership grant and how much we have been awarded. If we have not been successful then Cllr L Ferrant will ask the Lottery Fund if our Lottery Grant can be spent on the play equipment and not on an enrichment seating area?</p> <p><b>b. Receive update reports from the following working groups – Footpaths, Lighting, Grass Cutting, Highways Warden and Village Hall</b> Some works have taken place with regards cutting back the overgrowth at the bus stop and hedges, but due to the wet weather only half of the work has been carried out. Anyone using the bus stop now will be able to look out of the bus shelter window without restriction and see when a bus is approaching. Thanks to Cllr D Penn for carrying out these works.</p> <p>The village green will require a leaf collection in November and around Christmas time. <b>Action:</b> The clerk will obtain a quote from Hayeswood Landscapes for the costs.</p> <p>It was noted that new defib pads need ordering. <b>Action:</b> The Clerk will order replacements.</p> <p>No other village issues were raised by members.</p>
374/2024	<p><b>Receive any update reports from Parish Councillors</b> <b>Discuss if the PC should create a Newsletter – Cllr S Holden</b> This item was deferred until the next PC meeting.</p>
375/2024	<p><b>Discuss any Planning matters and receive any reports</b></p> <p><b>a. Notification of tree works at 19 Bedford Road, Denton.</b> – Pruning to several trees and shrubs around the property and removal of stem of pine tree, crown raise Conifer and trees opposite to 5 metres. Thinning of Coppice and crown raise the foliage of a willow tree. Dead ivy laden Conifer to be removed.</p> <p>Members of the PC acknowledged the notification.</p>

376/2024	<p><b>Financial matters</b></p> <p><b>a. Review Financial Statement as at 09/010/24 for information as agreed to the Bank Statement Reconciliation</b></p> <p>Financial reports were received for information. £16,000 has been received from WNC the 2<sup>nd</sup> and final Precept payment for this financial year. Current bank balances stand at <b>Current Account £48,407.05 and Premier Account £40,432.79</b></p> <p>Bank reconciliation stands at <b>£85,709.08</b> broken down to <b>£53,872.32</b> parish council funds and <b>£31,836.76</b> ear marked funds for the play area refurbishment project.</p> <p><b>b. Propose Payments for bank transfer and Sign any Cheques agreed by the Council</b></p> <p>It was <b>Resolved</b> to approve payments to be made in October 2024 (Appendix A).</p> <p><b>c. Note the receipt of the Notice of Conclusion of Audit YE 2023 – 2024 from PKF Littlejohn</b></p> <p>The Clerk has now received the Notice of Conclusion of Audit for YE 31.03.2024 from PKF Littlejohn. Sections 1 and 2 of the Agar are in accordance with Proper Practices It was noted the Agar had been amended after submission but no other matters were raised.</p> <p>It was also noted that the 2nd Internal Financial Audit Inspection took place on the 20<sup>th</sup> September by Parish Cllr Liz Ferrant, all record keeping of financial transactions was found to be in order.</p>
377/2024	<p><b>Progress any matters arising from the previous minutes not covered by items on the agenda</b></p> <p>The Chairman gave special thanks to Cllr L Ferrant. The village tidy up that she organised was very well attended by volunteering parishioners and was a great success.</p>
378/2024	<p><b>Discuss any items to be considered for the next meeting agenda</b></p> <p>Should the PC create a quarterly / 6 monthly Newsletter? – Cllr S Holden</p>
379/2024	<p><b>Date of next meeting – Wednesday 13<sup>th</sup> November 2024 – Ordinary Meeting of the Parish</b></p> <p><b>Resolved</b> to hold the Ordinary Meeting of the Council. The meeting to be held in Denton Village Hall at 7.30pm.</p>
	<p><b>Close:</b> The meeting ended at 8.35pm</p>

Signed by ..... Date .....

## Appendix A

### 376/2024 Financial Matters

#### a. Review Financial Statement as at 09/10/2024 and b. propose payments and sign cheques

Monies must be paid out only in pursuance of statutory powers (SP) vested in the Parish Council.

**RESOLVED** balances as presented are accepted. **RESOLVED** the following accounts be paid

Payment Method	Amount	Inc VAT of	Payee	Details	Power
D/D	39.61	0.00	Nest Pension	Employer Contribution £14.85 S Wong Contribution £24.76	LGA 1972 s 112
BT	978.75	0.00	Shirley Wong	Clerks Salary /Office Expenses & Pension Sept 24	LGA 1972 s 112
BT	82.08	0.00	HMRC	Employers NI £35.48 Clerks Tax £46.60	LGA 1972 s 112
BT	177.06	8.43	NPOWER	Electricity Costs to 1.9.24 to 30.09.24	Highways Act
BT	903.99	150.66	Hayeswood Landscapes	Monthly grass cutting	Open Spaces Act
BT	87.00	0.00	Barbara Osborne Payroll	Payroll for July, August & September	LGA 1972 s 112
BT	252.00	42.00	PKF Littlejohn	Audit Review 2023-2024	LGA 1972 s 112
BT	28.00	0.00	Denton Village Hall	Room Hire 11.09.24	LGA 1972 s 12 P 8 (1)
BT	552.00	92.00	Cuttlefish Multimedia	Annual Website Licence, Hosting & Support	LGA 1972, s.142
BT	45.88	0.00	Amazon	Replacement Battery for VAS sign	Local Government and Rating Act 1997 s.30
BT	24.00	0.00	Liz Ferrant	Refreshments for the village tidy up	LGA 1972 s 137

**Total of payments £3,170.37**